

# Planning Guide

**Goal: The goal of the TANF/WIOA Partnership Strategic Planning session is to develop a referral process between DHS services program contractors and the local workforce networks.**

## Strategy Session 1: WIOA/TANF Perspective

- TANF/WIOA Collaboration and consideration
- TANF Partnering in One-Stop System (Statewide and Locally)
- TANF Perspective – By partnering and engaging in the WIOA planning process, TANF stakeholders may be able to influence WIOA to ensure it effectively serves the most disadvantaged workers

## Strategy Session 2: Leveraging Resources

- DHS service and Workforce System programs have an opportunity to ensure quality services and job training for low-income individuals
- Partnering with the one stop-system can help enhance collaboration between TANF and other federal and state workforce programs and can create savings through shared infrastructure such as resource rooms.

## Strategy Session 3: Youth/TANF

- Participants – How can we share participant and program information to assure adequate referral and services are taking place?
- Partners – Who are the key local workforce system providers and human service providers in your area to best leverage resources for these participants?
- Plan – To make our team successful we must identify and recruit eligible youth and connect them to our respective services. What is your local or regional strategy to make this happen? How does this plan support the initiatives outlined in the Combined State Plan? How does this plan assure the participant doesn't jeopardize any existing benefits?
- Performance – Once the three aforementioned P's are correctly identified, the performance will begin to take care of itself.

## Strategy Session 4: Two-Generational Overview

- TANF programs may have more expertise in serving individuals who have barriers to employment, including in running transitional jobs programs.
- Workforce systems can learn from partnerships with DHS service providers about the services and supports needed by those who face barriers to employment.

## Strategy Session 5: WIOA/Labor Perspective

- TANF stakeholders may be able to influence WIOA to ensure it effectively serves the most disadvantaged workers
- Coordinated approach to 'life skills,' "soft skills," and "employment etiquette" education
- How will the referral process look?
- How will you engage jobs4tn.gov?

# TANF/WIOA Partnership Worksheet

*Use this worksheet and the points above to develop your partnership strategic plan.*

## Strategy Session 1: WIOA/TANF Perspective

How to assure performance aligns between both:

- ❖ Physically located/co-located (must be shared/partner)
  - same customer
  - saves money
- ❖ Co-enrollment
  - performance is a risk (no trackers after exit – closed)
  - automatically eligible
- ❖ Philosophy
  - culture-part
  - support staff
- ❖ Communication
- ❖ Services-general
  - workshops
  - front desk/phone
- ❖ Training for staff at all levels
  
- ❖ Challenges
  - multiple policies-time off
  - multiple supervisors
  - Funding-ups & downs
  - Branding-Marketing
  - Personalities
  - DHS
  
- ❖ Perfect world
  - Centralized data

# TANF/WIOA Partnership Worksheet

## Strategy Session 2: Leveraging Resources

What are the resources offered by local workforce system providers and service providers in your area that can be leveraged?

Name Resources	Agency
Rent/Utilities Shared Staff (FID) Shared participants (providing FID) Shared workshops-curriculum SNAP-Tuition Training TN Promise TN Reconnect Wilder/Nafieh WIOA Travel Childcare (emergency/bridge for 2 months) United Way Support: Clothes Closet (Dress for Success) Kevin-voucher/to shop at Goodwill Shared assessments/plan, etc., paperwork, shared data (access to VOS)  Challenges Access to contractor partners	All Partners

# TANF/WIOA Partnership Worksheet

Who are the key local workforce system providers and DHS service providers that will leverage resources to help clients?

Agency Contact	Number	Email
AN/DW Adult Education Vocational Rehabilitation Wagner Peyser Career Center in the school		

# TANF/WIOA Partnership Worksheet

## Strategy Session 3: Youth/TANF

Who are the key local workforce system providers and DHS service providers in your area that will leverage resources to help clients?

TANF-WE-SNAP  
Workforce Board  
Labor  
Pell/Lottery.Reconnect  
Youth Villages/CBO  
Foster Care Populations/Head  
Resource Matrix/guide (Keep updated)  
MOUs  
Career Ladder  
Probationary (Jail2jobs)  
School System Dropouts/Adult Education  
Teen Parenting  
Job Corp

In WIOA there is an opportunity to develop partnerships among a broad network of workforce and DHS service programs in identifying and recruiting eligible disadvantaged youth, connecting them to services made available by WIOA provisions for both youth and adult employment and training activities, and providing the resources and supports needed to ensure success. What is your local strategy to accomplish this statement?

# TANF/WIOA Partnership Worksheet

## Strategy Session 4: Two-Generational Overview

Connection with Head Start (Pre-school education)  
Head Start provides for parental involvement  
DHS will pick up other childcare (HS only 6 hrs. a day)  
Head Start and Pre-K  
Early Head Start—pregnant Mom/6 weeks – 3 yr. olds  
Literary Council (A.E.)  
High School  
High School Job Fair & Bring a Guest (Parent/Sibling)  
Social Capital – parenting program an night/Bringing

# TANF/WIOA Partnership Worksheet

## Strategy Session 5: WIOA/Labor Perspective

### Next Steps for TANF/WIOA Partnership in your area...

To monitor our progress, we will take these steps.

*List the actions your organization will take to follow up on the plan's implementation, including a timeline for checking in and evaluating your progress.*

Trach & co-enrollments	210/267
Coordination and Training	148 work
Priority on enrolling youth	68 work 30+
Need to pick up travel	
Can send data from FF	